

## **AGENDA**

May 14 – 15, 2025 Schedule TBA

LOCATION: Reed Smith, 1301 K Street, N.W., Suite 1000 - East Tower, Washington, D.C., 20005

#### **SESSIONS**

## **Building the Relationships You Need to Make Partner**

Between mentors, clients and internal firm networks, having vocal advocates to not only advise you but testify to your value is vital. In this session, we'll discuss how to identify the sponsors you need and the unique politics you'll navigate, which can differ not only between firms but offices and practice groups.

#### Making the Case for Partnership (Memo)

This session will set up expectations for the partner memo and pinpoint the various deliverables that will be considered. We'll also discuss the role of a book of business and how to demonstrate your existing or potential value to firm and clients alike as part of this process.

#### **Successful Self-Promotion**

Norms of self-promotion vary wildly across firms but making sure your contributions are visible is key to becoming partner. This session will help attendees identify and appropriately navigate the unique culture of self-promotion within their firms. We'll also discuss the undervalued office housework disproportionately assigned to women, how to negotiate it, and strategies for using it as a tool to progress your career.

#### **Executive Presence**

The credibility of even the most capable candidates can be undermined by nerves and micro behaviors in our presentation, and research shows that this is especially true for women and PoC. In this session, we'll discuss authentic executive presence, the messages we're inadvertently telegraphing to our audience, and how small tweaks to your physical and vocal presentation can accurately underscore your value and potential.

# **Getting Feedback Early**

Actively soliciting feedback and doing so early is crucial on your path to becoming partner. This session will discuss how, when and from whom to solicit the most effective feedback, how to address past mistakes in a way that benefits your career growth, identifying the ways gender bias can creep into evaluations and how to manage it.

### Women Global Managing Partners Roundtable \*Broadcast

This one-of-a-kind event will feature the first ever gathering of women global leaders from top firms in open discussion with participants. Session will be broadcast live.